

MINUTES  
Greenfield Township Sewer Authority  
February 23, 2023

Roll Call: N. Bonczkiewicz, G. Shifler, M. Graziano, D. Flynn, T. Long, P Apostolakes

Absent: Harry Coleman

Motion to dispense with the reading of last month's minutes,  
by Bonczkiewicz 2<sup>nd</sup> Graziano all in favor.

•Engineer report on file from JHA

1. Chad Reid has submitted a grant extension letter to DCED, it is believed to have been approved.
2. Bid documents have been amended to only include 106 pump station. The proposed schedule is as follows:
  - Advertisement: March 15, 2023 (Penn Bid)
  - Receive and Award bids: March 30, 2023
  - Notice to Proceed: April 14, 2023
3. Construction begins Fall 2023, following receipt of equipment.

Motion to accept Engineer report as given by Bonczkiewicz 2<sup>nd</sup> Flynn, all in favor.

•New Business

1. Trash will be picked up by Freddy's Refuse.
2. Insurance renewal is coming up before the next meeting. Knowles Insurance will be giving a quote.
3. Chad Reid has sent the Grant letter extension.
4. A policy on processing checks within 24 to 48 hours of receipt of a check.
5. Welcome packet to new residents.
6. Letters to customers that need to have their tanks replaced.
7. A camera system is needed at the plant. Travis suggested looking into co-star.
8. Health insurance for full-time workers.

•New Business

1. Klepadlo lawsuit was settled in the amount of \$325,000.00.
2. Building upgrades are needed.
3. 10 lien letters were sent in February.

•Treasury Report

1. All monthly reports and financials were read.
2. Motion to approve check detail and Treasury report as given by Flynn 2<sup>nd</sup> Bonczkiewicz, all in favor.

Pubic:

1. Q. Gerald Snyder wanted to know about the restitution that has been requested of Mr. Evans.
  - A. GTSA has requested restitution as part of the sentencing of Mr. Evans Sr. and Mr. Evans Jr. Mr. Evans is fighting the amount requested.

Next meeting March 30, 2023 @ 7:00 PM

Motion to adjourn by Graziano 2<sup>nd</sup> Shifler, all in favor.

## **CHECK CASHING POLICY**

### **GREENFIELD TWP SEWER AUTHORITY**

#### **POLICY REGARDING HANDLING AND PROCESSING OF CHECKS RECEIVED BY THE BUTLER AREA SEWER AUTHORITY, INCLUDING POST-DATED ITEMS EFFECTIVE DATE: MARCH 1, 2023**

EFFECTIVE **MARCH 1, 2023**, IT IS THE POLICY OF THE GREENFIELD TWP SEWER AUTHORITY TO SUBMIT FOR DEPOSIT ALL CHECKS RECEIVED BY THE AUTHORITY WITHIN 24 TO 48 HOURS OF RECEIPT. THE AUTHORITY WILL NOT ACCEPT POST-DATED CHECKS. THEREFORE, ANY FEES INCURRED OR ASSESSED DUE TO THE POST-DATING OF CHECKS REMITTED TO AND PROCESSED BY THE AUTHORITY WILL BE THE RESPONSIBILITY OF THE ISSUER AND NOT THE AUTHORITY.

**POLICY APPROVED AND ADOPTED BY THE  
AUTHORITY BOARD AT THEIR PUBLIC MEETING  
HELD ON FEBRUARY 23, 2023.**