

Greenfield Township
Sewer Authority
January 26, 2017

Roll Call: Evan's, Shifler, Bonczkiewicz, Graziano, Drennan, Coleman

Motion to dispense with last month's meeting by Shifler 2nd Evans.

Motion to close regular meeting and begin reorganization by Shifler 2nd Bonczkiewicz

1. Motion to retain structure of the board in its current configuration by Shifler 2nd Evans'

A. Vice Chairman Thomas Drennan

B. Chairman Glen Shifler 9+***** C. Secretary

Melissa Graziano

D. Treasurer Nick Bonczkiewicz

E. Manager Bruce Evans

2. Motion to retain Attorney Coleman as counsel by Shifler 2nd Graziano

3. Motion to retain First National Bank as financial institution as well as William Owens's as CPA by Evans' 2nd Shifler

4. Motion to retain Klepadlo as Engineer by Shifler 2nd Evans

5. Motion to retain sewer enforcement officer Jay Lynch by Evans' 2nd Shifler

6. Motion to continue meetings on the last Thursday of the month, exception being the month of December by Shifler 2nd Drennan

7. Motion to retain Bruce Evans as manager by Shifler 2nd Bonczkiewicz

Motion to close reorganization meetings and reopen regular meeting by Shifler 2nd Bonczkiewicz

Manager's Report

1. Engineer's report on file with no violations.

2. All balance due statements were mailed.

Motion to accept manager's report as given Shifler 2nd Bonczkiewicz

Old Business

New Business

1. A complaint regarding pump station 106 was received January 22, 2017 that there was overflow running down the road. Promptly after receiving said call our manager and Bruce Evans Jr went to inspect the pump station and no problem was found.

2. Sarah Shifler's hours will be increased to part time as needed at \$12.50 an hour. She will be performing office duties, answering billing questions and other office duties.

3. Motion to increase Sarah Shifler's hours to part time at \$12.50 an hour by Graziano 2nd Drennan Evans-yes Bonoczkiewicz-yes Shifler-abstained.

4. We as a board are waiting to see Mr. Klepadlo's outcome with the case against him by the FBI

Regarding a Plant Engineer/Operator. The hearing is suppose to be in April or May, until then he will be our Engineer. Mr. Evan's will be looking into proposals for Engineer's before April.

5. Mr. Evan's informed the board that his son Bruce Evans Jr. has been taking classes to be plant operator. Mr. Shifler and Ms. Graziano stated that it would need to be voted on and discussed at length before that could happen. Ms. Graziano asked if GTSA is paying for Mr. Evan's schooling and was told no by Mr. Evan's.

6. Joe, that works for Mr. Klepadlo has been reduced to 20 hours a week. Mr. Klepadlo said as soon as he can he will be replacing Joe.

7. Motion to accept 2015 Budget running from January 1, 2017 thru December 31, 2017 by Shifler 2nd Bonczkiewicz Roll Call all in favor.

Treasury Report

1. Motion to transfer \$14,000.00 from money market to checking by Shifler 2nd Graziano

Motion to accept treasury report by Drennan 2nd Shifler

2017 Budget

Next meeting February 23, 2017 @ 7:30 pm

Motion to adjourn by Shifler 2nd Graziano

*Greenfield Township
Sewer Authority
February 23, 2017*

Roll Call: Evan's, Shifler, Bonczkiewicz, Graziano, Drennan, Coleman

Motion to dispense with last month's minutes by Bonczkiewicz 2nd Drennan

Public:

1. Mrs. Brenda Gavin has a complaint regarding calling for an emergency and having no one respond. She called, several times, over several days both numbers not knowing which was the emergency number, as the answering machine was not clear on where you were calling.

2. She also wanted to know why if she did not have a grinder pump, removed by Manager for repairs in July 2008, was she paying a bill all these years.

Answer: Mr. Evan's replied that there has been a grinder pump and that he would be in touch with Joe regarding answering emergency.

Manager's Report

- 1. Engineer's report on file with no violations.*
- 2. Pump rebuilding has been going on smoothly.*
- 3. 2017 billing went out this month, along with 2016 past dues.*

Motion to accept manager's report as given by Graziano 2nd Drennan

New Business

1. Ms. Shifler will be running the office. She has already organized files and started paying any bills. She will be in the office on Friday mornings to catch up on any phone calls or paying of bills.

2. The board would like the telephone messages updated regarding emergency number and general question messages.

3. It was mentioned by Mr. Evans that he was seeking out a new auditor. Our current auditor is he believes over charging. He asked Theresa Blank about doing our audit. We will be seeking 3 estimates for a new auditor.

Old Business

1. Atty. Coleman has been in negotiations regarding settlement amount for property at 142 Franklin St., Newton Lake Greenfield township.

2. Mr. Klepadlo has informed us that he will be hiring a replacement for Joe. He also stated that he expects all charges against him to be dropped. He then proceeded to tell the board that he would be apprenticing Mr. Evans Jr. Once again, it was stated by Mr. Shifler that there would have to be a discussion and a vote as to if Mr. Evans would even be hired.

Treasury Report

1. Motion to transfer \$14,000.00 from money market to checking by Shifler 2nd Graziano

Motion to accept treasury report as given by Shifler 2nd Bonczkiewicz

Next meeting March 30, 2017 @7:30 pm

Motion to adjourn by Graziano 2nd Evans

*Greenfield Township
Sewer Authority
March 22, 2017*

Roll Call: Evan's, Shifler, Bonczkiewicz, Graziano, Drennan, Coleman

Motion to dispense with last month's minutes by Bonczkiewicz 2nd Drennan

Public:

- 1. Mrs. Gavin called once again for an emergency, no one has called her back for 6 days.*
- 2. Mrs. Gavin had damage done to her rental property back in February 2017 that has not yet been addressed.*
 - 1a. Mr. Shifler told her that we should have insurance to cover such things. Mr. Evans will look into it.*
 - 2a. Mr. Evans said all he did was turned the circuit breaker on and the pump started to work. He will go to Gavin's residents to inspect the problem.*

Manager's Report

- 1. Engineer's report on file with no violations.*
- 2. Sludge has been removed in the amount of approximately 42,000 gallons.*

Motion to accept manager's report as given by Shifler 2nd Graziano

New Business:

- 1. Joe, acting plant operator has officially stepped down, Mr. Klepadlo is official "Plant Operator".*
- 2. Gary Carroll is our new trainee. Joe is our service tech.*
- 3. Bruce Evans Jr. will be starting an internship with MR. Klepadlo.*
- 4. Upgrades needed to be done. Such as flow meter and new UV bulbs. The tanks have been cleaned top to bottom. Started to convert lab to a new operator station. We have purchased a PH meter which will be part of a new system that will be mandated by January 2018.*
- 5. Pleasant Mt Welding has offered to upgrade our system, a complete operator station with all new PLC software, being our flow meter has been working erratically. They would like to bring potential customers to view the system.*

*Motion to accept Pleasant Mt. Welding offer of upgrading our system
by Evans 2nd Drennan*

New Business

- 1. Mr. Evans has been looking for a new auditor. Theresa Blank may be interested.*
- 2. M. Graziano asked about making Sara Shifler our Financial Officer. It would make it much easier to speak with bank personnel. She was told with no uncertain terms that we do not need a Financial Officer by Mr. Evans.*

Treasury Report

- 1. Motion to transfer \$19,000.00 from money market to checking
By Drennan 2nd Bonoczkiwicz*

Motion to accept treasury report as given by Shifler 2nd Graziano

Next meeting April 27, 2017

Motion to adjourn by Graziano 2nd Bonoczkiwicz

*Greenfield Township
Sewer Authority
May 25, 2017*

Roll Call: Evan's, Shifler, Bonczkiewicz, Graziano, Drennan, Coleman

Motion to dispense with last month's minutes by Bonczkiewicz 2nd Graziano

Manager's Report

- 1. Engineers report on file with no violations.*
- 2. Mr. Evans announced that Bruce Evans Jr. has passed his state certification for plant operator.*

Motion to accept manager's report as given by Drennan 2nd Shifler

New Business

- 1. Bruce Evans Jr. has passed his test for operator. Mr. Evans would like him to be "our" operator. M. Graziano stated that being we still have an operator it wouldn't even be a consideration right now. If and When we do need an operator proper channels will be taken.*
- 2. Mr. Klapadlo was paid additional money for designing a new operator board for upgrades.*
- 3. Mr. Evans said that as soon as Mr. Klapadlo signs off on Bruce Evans Jr. internship he will be our new operator. Again, M. Graziano said nothing is guaranteed being we will not just place someone in the position without advertising for a replacement first.*

Treasury Report

- 1. Motion to transfer \$16,000.00 from money market to checking by Evans 2nd Drennan*

Motion to accept treasury report as given by Graziano 2nd Shifler

Next meeting June 28, 2017

Motion to adjourn by Bonczkiewicz 2nd Shifler

No Meeting for June 2017

*Greenfield Township
Sewer Authority
July 26, 2017*

Roll Call: Evan's, Shifler, Graziano, Drennan, Coleman

Motion to dispense with last month's minutes by Graziano 2nd Drennan

Manager's report

- 1. Delinquent accounts are at 37. Letters have gone out with shut-off notices, 31 have responded. 21 paid in full with 7 making no contact shut offs are set for Friday.*
- 2. Engineer report with no violations.*

Motion to accept manager's report as given by Shifler 2nd Drennan

Old Business

- 1. New equipment is being installed along with reactor updates.*
- 2. Changing of decanting should be complete within a few weeks.*
- 3. Pumps for Rt 106 pump station still have not arrived.*
- 4. Mrs. Gavin finally had a phone call about looking into her claim.*
- 5. Pump rebuilding is still going on. Mr. Graziano asked how many pumps are rebuilt seeing that is constant.*
- 6. The board was reassured that Bruce Evans Jr. is only being paid for pump rebuilding and not for operations.*

New Business

- 1. Mr. Alexander's property hasn't a sewer on it as of yet. A complaint was filed by a neighbor to DEP. He has told us that there is no running water in his apartment or garage.*
- 2. A new power washer was purchased by Mr. Evans from Greenfield Equipment in the amount of \$858.00.*
- 3. Cost of upgrades are approximate and are as follows:
\$2,000.00 for engineer
\$6 to 8000 installations
\$40,000 for tanks
The board is concerned with how it will affect our budget. We were told it*

shouldn't impact it at all.

Treasury Report

- 1. Motion to transfer \$15,000 from money market to checking*

By Shifler 2nd Drennan

Motion to accept treasury report as given by Graziano 2nd Evans

Next meeting August 31, 2017

Motion to adjourn by Graziano 2nd Shifler

*Greenfield Township
Sewer Authority
August 31, 2017*

Roll Call: Evan's, Shifler, Graziano, Drennan, Coleman

Motion to dispense with last month's minutes by Shifler 2nd Drennan

Public:

- 1. Mrs. Gavin claim against GTSA has been denied. She would like to speak with someone from the insurance company. Two names were given to her Jim Davis or Rhonda.*

Manager's Report

- 1. Engineer report on file with no violations.*
- 2. Letters have been sent on August 15, 2017 regarding delinquent accounts. Must be paid by September 15, 2017 with termination set for September 30, 2017.*

Motion to accept managers' report as given by Graziano 2nd Shifler

New Business

- 1. Bruce Evans Jr has received his operator license certificate #S20638*

Old Business

- 1. M. Graziano asked about Mr. Klepadlo's FBI charges. Mr. Evans said they should be dismissed. When Graziano said that we have been told that for over a year and we should look for a new operator Mr. Evans became enraged and said it wasn't open for discussion.*
- 2. Pump station Rte 106 has been repaired with new pumps and controls.*
- 3. Mr. Alexander's line extension will be costly. He has approximately 400 feet of line that will need to go through a right-of-way. He will have to restore the right-of-way back to the way he found it. Mr. Alexander will be reimbursed by anyone that ties onto his extension through the GTSA which would be included in any new permit for said extension. If Alexander sells his property said agreement will be null and void.*

4. *Dep ok'd Mr. Alexander's complaint that was filed against him, being there is not an "Occupancy Permit". Meaning no one is using the building. If someone refused to have a sewer, zoning would have to become involved and shut the project down.*

Treasury Report

1. *Motion to transfer \$16,000.00 from money market to checking*
By Evans 2nd Drennan

Motion to accept treasury report by Shifler 2nd Graziano

Next meeting October 26, 2017

Motion to adjourn by Shifler 2nd Drennan

*Greenfield Township
Sewer Authority
October 26, 2017*

Roll Call: Evan's, Shifler, Bonczkiewicz, Graziano, Drennan, Coleman

Motion to dispense with last month's minutes by Bonczkiewicz 2nd Drennan

Manager's Report

- 1. Engineer's report on file with no violations*
- 2. Dep inspection last week. The outfall needed to be cleaned, it has been done and report sent to Dep that it has been done. All testing results has been confirmed and in calibration.*
- 3. Pump stations were inspected and all ok.*

Motion to accept manager's report as given by Bonczkiewicz 2nd Drennan

New Business

- 1. A bill was sent by accident to a customer that is in bankruptcy court. Several meetings and court appearances have already been made. This is new information for some board members.*

Old Business

- 1. New sludge pumps have been purchased for new upgrades.*
- 2. Manhole covers on Lakeview Ave have been adjusted for a paving project. The entrance of the plant driveway has been repaired.*
- 3. Upgrades are progressing.*

Treasury Report

- 1. Motion to transfer \$20,000.00 from money market to checking by Shifler 2nd Evans*

Motion to accept treasury report as given by Graziano 2nd Drennan

Next meeting November 23, 2017

Motion to adjourn by Graziano 2nd Bonczkiewicz

*Greenfield Township
Sewer Authority
November 23, 2017*

*Roll Call: Evan's, Shifler, Bonczkiewicz, Graziano, Drennan, Coleman
Motion to dispense with last month's minutes by Bonczkiewicz 2nd Drennan
Manager's Report*

- 1. Engineer's report on file with no violations*
- 2. Seventy-seven thousand gallons of sludge has been removed.*
- 3. UV chamber cleaned and repaired.*
- 4. Possible increase in fees for 2018.*

*Manager's report read and accepted by Shifler 2nd Drennan
New Business*

- 1. Mr. Evans has suggested that user fees be increased due to operation cost increasing.*
- 2. Mr. Evans is going to look into available grants.*
- 3. Motion to pay Brenda and Thomas Gavin \$1,551.51 for denied claim from insurance company (issue of manager damaging property) by Shifler 2nd Graziano*
- 4. Insurance claim for Gavin has been denied saying "municipal exemption."*
- 5. The contractor has yet to install new equipment. Their last job was longer than they anticipated.*

Old Business

- 1. Pump repairs are online.*
- 2. Melissa asked why we are paying Klepadlo \$1,000.00 more per month since June 2017. Bruce answered that we are paying him for designs on work for Pleasant Mount Welding for upgrades to plant.*
- 3. It was recommended that we seriously start looking for new Engineer/Operator for 2018.*
- 4. Melissa asked what exactly Bruce Evans Jr. was being paid from G.T.S.A for whether we were paying him for callout pump repairs or was Klepadlo paying him for repairs Bruce said he was being paid for pump repairs only at the plant only, not callouts.*

Treasury Report

- 1. Motion to transfer \$14,000.00 from money market to checking by Shifler 2nd Drennan*

Motion to accept treasury report as given by Bonoczkiewicz 2nd Graziano

Next meeting January 11, 2018 for reorganization

NO DECEMBER meeting

Motion to adjourn by Graziano 2nd Shifler

