

MINUTES - DRAFT  
Greenfield Township Sewer Authority  
June 29, 2023

Roll Call: G. Shifler, N. Bonczkiewicz, P. Apostolakes, T. Long, H. Coleman  
Absent: M. Graziano, D. Flynn

Motion to dispense with the reading of last month's minutes, by N. Bonczkiewicz, 2<sup>nd</sup> G. Shifler; all in favor.

Engineer report read by T. Long

- Capital improvement project is ready to bid and will advertise in July
- Pump station agreement was signed; waiting for check
- Plant operations: no violations in May; steady state, even with rainfall
- Nothing new on the consent order
- Has not heard back from the generator company; T. Long will follow up with North End Electric
- The current generator has 1,600 hours on it and might need a new transfer switch. A question was asked if it's worth putting in an engine (e.g. Cummings); T. Long commented that the generator hasn't been used much since it was installed and it could be salvaged; and suggested that the board take into consideration the \$150K to purchase a new one versus repairing and updating the current one
- Quotes to refurbish are being prepared from North End Electric, Winters Engine Co. and others; a question was asked if this should go out for bids

New Business

- H. Coleman reported that he sent letters to various customers who were in violation of having one sewer system in place when they should have two systems, and to correct the violation; three customers complied, and one reached out to request leniency
  - The customer relayed that they have a unique and temporary situation with a toilet above their garage (which is not a rental unit) where the ex-husband would be staying for a brief period and asked for a special exception
  - P. Apostolakes asked what would prevent the customer from renting out the space in the future?
  - T. Long commented that a letter could be drafted stating that the occupant will be out by a certain date or put monitoring in place

- H. Coleman suggested that 1) the board approach these types of situations on a case-by-case basis; 2) put policies and procedures in place; or 3) put a ratification in place for this customer
  - H. Coleman recommended that the board table this discussion until M. Graziano returns as she may have more background; the board agreed
- H. Coleman reported that a customer who was in the process of selling their home asked if fees could be waived
  - M. Graziano sent an email polling the board and board agreed that fees should not be waived
  - H. Coleman commented that the sewer manager has the discretion to bring a hardship to the board
  - A motion was made to ratify what M. Graziano did with regard to the decision on the hardship and sale of the property
- H. Coleman reported that he and M. Graziano had a discussion with Portnoff regarding if the collections are in place and ready to go and recommended that the board table the discussion until M. Graziano returns
- Someone reported that there are two families on Arnold Road that are on one sewer system; Justin Ford is working it and will report back
- The algae equipment was ordered but does not have an ETA; however, this will go out for bids with North End Electric, Environmental Systems, Underground Emissions, and others will bid
- New customers will be responsible for costs for a main extension to be installed to a piece of property
  - There are several factors that need to be considered (e.g. length, capacity, split to other neighbors)
  - If a neighbor would like to connect to the main extension, they will pay/reimburse the new customer
- Current plant capacity
  - The average is 56,000 (e.g. month of May) where the plant is <50% usage; GTSA is currently using 150,000 gallons per day rated at <50% capacity
  - The plant can accommodate approximately 100 – 190 additional customers
  - H. Coleman commented reviewing ACT 537 (FY37 Plan) if capacity increases; T. Long commented that this would apply only if you're changing the capacity of the plant; and developers will be responsible for paying for plant upgrades

- P. Apostolakes asked what about large apartment complexes and T. Long responded that this will require reviewing other commercial plans and their capacities
- A Newton Lake customer is advertising a home as an Airbnb; the customer is currently paying \$92 even when there are more people renting; a suggestion was made to install an hour meter and institute a rate schedule (commercial versus residential); H. Coleman suggested that the board research what the Poconos are doing with rentals
- Sue Totsky asked about a family member who will be connecting to the main and asked who the responsible party is

#### Treasury Report

- Monthly financial reports were read by N. Bonczkiewicz
- Motion to accept treasury and financial reports as presented by N. Bonczkiewicz, 2<sup>nd</sup> Glen, all in favor

No public comments

Next meeting July 27 @ 7:00 pm

Motion to adjourn by N. Bonczkiewicz, 2<sup>nd</sup> G. Shifler, all in favor.