

MINUTES
Greenfield Township Sewer Authority
June 26, 2025

Roll Call: Nick Bonczkiewicz, Patty Apostolakes, Melissa Graziano, Glen Shifler,
Michael Franko, Operator, and Harry Coleman, Solicitor
Absent: Donald Flynn

- Motion to dispense with the reading of last month's minutes by Graziano, 2nd Bonczkiewicz, all in favor.

Agenda Questions: none

Engineer report on file from JHA:

1. DCED grant awards are expected to be announced in September/October 2025. Greenfield Township Sewer Authority (GTSA) applied for \$130,000.00.
2. Runoff issue reported by Chris Koskis in the front corner of his property. Melissa has already dispatched Justin Ford (SEO) and Wyatt (GTSA) to investigate; the determined cause is the sump pump, not the sewage.
3. Discussion regarding "Mother-in-Law" suites. For details, see attached email (not included in these minutes).
4. Correspondence with John and Amy Kernoschak regarding a new connection. The new connection would require a PennDOT highway occupancy permit to enable construction beneath SR 247 (status pending).
- Motion to accept Engineer's Report made by Bonczkiewicz, 2nd by Graziano. All in favor.

Operator Report

1. Mike Franko read the Operator Report for May 2025.
2. Sludge is being disposed of weekly. Hauling tickets will be submitted with EDMR.
3. Sodium Bicarbonate has been discontinued; dense Soda Ash is now being used, offering significant cost savings to the Authority.
4. Filaments remain an ongoing issue at the plant, and the cause is still being determined.
5. Three violations noted for TSS weekly minimum and maximum removal. Flows for May 2025 were above average.
6. Motion to accept Operator Report by Bonczkiewicz, 2nd by Shifler. All in favor.

New Business:

1. A shed is needed to house chemical(s) for the winter. Melissa and Nick will call to obtain prices.
2. Motion to approve purchase of a shed by Graziano, 2nd by Bonczkiewicz. All in favor.
3. Any sampling for operations can be performed as needed.
4. Effluent tanks need to be cleaned by Koberlein and staff, weather permitting.
5. Melissa asked Solicitor Coleman if a park bench could be donated to the township park by GTSA. It can be donated. Patty will find out the price for a discussion/vote at the next meeting.

Old Business:

1. Maintenance on the sludge holding tank was completed in late May 2025 by Koberlein and GTSA staff.
2. VFD module received.
3. The updated website is expected to go live by the end of July 2025.
4. Attorney Coleman will follow up with Portnoff.

Treasury Report:

1. Bonczkiewicz read all financial reports, including those from NEP Tax & Accounting.
2. Motion to approve the Treasury Report and pay bills by Bonczkiewicz, 2nd by Graziano. All in favor.

Public Comment:

- Theresa Kilmer suggested contacting Independent Structure for a shed, as they are located within the township. Nick will call them for a price.

Adjournment & Next Meeting

- Next meeting is scheduled for July 31, 2025, at 7:00 pm.
- Motion to adjourn by Graziano, 2nd by Bonczkiewicz. All in favor.